

WETHERSFIELD PARISH COUNCIL

REPRESENTING WETHERSFIELD, BLACKMORE END & BEAZLEY END



MINUTES of the Parish Council Meeting held at Blackmore End Village Hall on Wednesday, 8 June 2022 commencing at 7:30pm.

Present: Cllr N Godley (Chairman)
Cllr J Pearce
Cllr B Vincent
Cllr P James
Cllr E James
Cllr S Short
Donna Roder (Deputy Clerk)

In Attendance: Members of the Public: 0

32/22-23 APOLOGIES FOR ABSENCE

Apologies received from Cllr A Phillips (Resigned), Cllr J Barker and Cllr P Tattersley.

33/22-23 DECLARATIONS OF INTEREST AND DISPENSATIONS

None

34/22-23 MINUTES OF THE PREVIOUS MEETING

RESOLVED that the minutes of the meeting held on 11 May 2022, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman. Proposer Cllr Edward James, seconder Cllr B Vincent.

35/22-23 PUBLIC PARTICIPATION SESSION

- None

36/22-23

REPORT FROM THE DISTRICT/COUNTY COUNCILLOR

None

37/22-23

CLERKS REPORT

SALT BINS

The salt bin at the junction of Rotten End, has been completely destroyed. This has since been reported to the police, who have informed that no further action will be taken as there is no record of any traffic accident. To replace will cost £350.00. Our insurance policy excess is £125.00.

PARISH RANGER

An order has been place for the strimmer at £242.46 + VAT. The banner has been purchased and received for SWAP/The Fields Association, and will be erected above the bus shelter outside the village hall. Strimming the bin near the sewer works will be completed once the strimmer arrives, plus work will start on painting the telephone box in Beazley End. The Ranger managed to trim back the pavement outside black gables and a section outside the pavilion with the hours left last month. The rest of the work requested by a resident, is very time consuming and will only gain an extra 3inches of pavement. The Ranger also looked around the rest of the areas, and couldn't see anything wrong with the junction of Saffron Gardens. Also Meadside area is a huge job as the paths are very overgrown and will take a huge amount of time. We believe most of that land belongs to Eastlight Community Homes so will be contacting them to arrange. The Ranger also cleared and disposed the salt bin damaged beyond repair, at the junction of Rotten End. The Ranger is on annual leave this week. It was discussed to obtain 3 quotes to clear the Causeway, the corner of West Drive and the footpath between Wethersfield and Finchingfield.

Update on Planning Applications Listed in the Minutes:

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 Site Address: Cottonwood Lodge Widleybrook Lane Wethersfield Essex CM7 4FD Description of Development: Variation of Condition 7 (Permitted Development Rights) of permission 20/00681/FUL granted 29/09/2020 for Demolition of existing dwelling and construction of replacement dwelling and cartlodge. Variation would allow the removal of reference to Class A and B of the Town and Country Planning (General Permitted Development) Order 2015. Planning Application Ref: 21/02818/VAR Appellant's Name: Mr J Quaterman Planning Inspectorate Ref: APP/Z1510/W/22/3290540 Appeal Start Date: 29 April 2022
NO UPDATE.

22/00537/HH | Proposed two storey and single storey extension, alterations, landscaping works and erection of private garaging | Lower Common House Lower Green Road Blackmore End Wethersfield Essex CM7 4DU. NO UPDATE.

22/00557/HH | Proposed single-storey rear and side extension and proposed annex to replace an existing outbuilding. | Ennelmore Blackmore End Wethersfield Essex CM7 4DD. NO UPDATE.

22/00943/HH | Replacement of internal boiler and oil tank in garden. | Top Shop High Street Wethersfield Essex CM7 4BZ. PENDING CONSIDERATION.

02/00423/TPO | Notice of intent to carry out works to trees protected by Tree Preservation Order No. 2/92 - 15% crown reduction and thinning to one oak tree | 21 Saffron Gardens Wethersfield Braintree Essex CM7 4BL. APPLICATION WITHDRAWN.

BALC MEMBERSHIP

The annual membership has been confirmed. Awaiting confirmation of the next meeting.

JUBILEE MUGS

108 mugs have arrived and awaiting distribution to the school. One mug was chipped in transit.

TREE PLANTING AT OUTSIDE 13 SYERS FIELD.

Residents would like to expedite the planting, and have agreed to nurture and water the tree, if we can plant before October. They would like to replace with a Cherry Blossom Tree which was there before. The Clerk will obtain costs for the tree, planting and a barrier around it.

THE CLUB

The solicitors have been contacted regarding the lease renewal and new terms agreed to be inserted.

PARISH COUNCIL INSURANCE RENEWAL.

Three quotations were requested. The BHIB renewal price, plus two other insurance companies. One failed to respond, the other Zurich Insurance required 90 days' notice to provide a quotation which was too late.

38/22-23 PARISH COUNCIL INSURANCE

RESOLVED. It was agreed to renew the insurance with BHIB at a cost of £2097.01.

Proposer Cllr E James, seconder Cllr B Vincent.

39/22-23 FINANCE

RESOLVED: It was agreed to approve payments. Proposer Cllr B Vincent, seconder Cllr J Pearce.

Wethersfield Parish Council Finance

30th May 2022

Cash Book Balance From 11/05/2022 £ **31,647.61**

Payments Made

Date	Payee	Description	Amount
28/05/2022	Payroll	Salaries, NI, Pension	£ 1,601.34
27/05/2022	Impact China	Jubilee Mugs	£ 443.23
27/05/2022	Wethersfield Welding	Beacon	£ 500.00
06/06/2022	N Godley	Beacon Materials	£ 48.29
06/06/2022	D Brignull-Harvey	Planters	£ 113.26

Petty Cash Payments

Date	Payee	Description	Amount
06/05/2022	X2 Connect	Phone box Supplies	£ 127.19
09/05/2022	Tesco	Paper	£ 4.00
16/05/2022	Tesco		£ 3.50

Payment Received

Date	Payer	Description	Amount
08/05/2022	Bardfield PC	Donation	£ 1,000.00
18/05/2022	Finchingfield PC	Donation	£ 4,474.20
			£ 34,281.00

Bank Balances on 06/06/2022

Barclays Current Account	£	6,828.49	
Unity Current Account	£	1,330.98	
Unity Reserves Account	£	24,821.53	
Equals Prepay Cards	£	300.00	
			£ 33,281.00
Plus Un-Cleared Cheques			

	Bardfield PC	£	1,000.00		
Adjustment				£	1,000.00
Reconciled Total				£	34,281.00

Payments for Approval

Cash Book Balance After Payments £ 26,239.62

Invoices Received

Income Received

Current Position	£	4,886.70
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40/22-23 UNITY TRUST BANK SIGNATORIES

RESOLVED: It was agreed to Cllr E James as another signatory. Proposer Cllr E James, seconder Cllr P James.

41/22-23 PLANNING

22/01035/HH | Erection of cart lodge | East Barn Gosfield Road Blackmore End Braintree Essex CM7 4DR

NO OBJECTION

22/01207/HH | Single storey rear extension | Walnut Tree Cottage Beazley End Wethersfield Essex CM7 5JJ

NO OBJECTION

22/01367/VAR | Removal of Condition 3 (Occupancy Restrictions) of permission 99/00898/FUL granted 01.11.1999 for: Conversion of outbuildings to two granny annex. | Black Gables Silver Street Wethersfield Essex CM7 4BP

NO OBJECTION

22/01403/HH | Two storey front and rear extensions. | 54 Saffron Gardens Wethersfield Essex CM7 4BL

NO COMMENT

42/22-23 NEIGHBOURHOOD PLAN

Cllr J Pearce gave an update and advised that in the first instance the area of plan must be defined. It is being considered to include the airbase in the plan together with the three other Parishes the area is within. A meeting has been agreed to discuss the idea together with those Parishes, and how to proceed. In a separate meeting together with the DIO and WASC, the DIO confirmed they would very much like to engage with residents regarding the base in the neighbourhood plan, and collaborate with the PC/WASC on this.

43/22-23 PARISH SURVEY

Cllr B Vincent advised the meeting has been arranged in June where the members of the group will give their statement of facts. This will be the last meeting before proceeding with the parish survey.

44/22-23 GROUND FORCE BULB, TREE AND FLOWERS.

Cllr P James gave an update on the offer from Ground Force to plant trees, wild flowers and bulbs in green spaces in the village. Ground Force will give their services free of charge. The offer will be accepted.

45/22-23 BLACKMORE END PLAYING FIELD INSURANCE.

RESOLVED: It was agreed to pay the insurance procured by The Blackmore End Village Hall and Playing Field Committee. Proposer Cllr J Pearce, seconder Cllr E James.

46/22-23 PERSONNEL.

RESOLVED: It was agreed to amend the JD for the Clerk and RFO role to read salary subject to experience and qualifications as this will impact the SCP level. The vacancy will be advertised on the website, noticeboards, social media and EALC. The closing date will be 7 July 2022. Proposer Cllr B Vincent, seconder Cllr S Short. It agreed to schedule an annual appraisal for employees in the last week of March. The appraisal will be managed by 2 members of the Personnel Committee. Proposer Cllr S Short, seconder Cllr J Pearce. It was agreed to extend the contract of the Deputy Clerk by one month, on a rolling basis, until otherwise agreed. Proposer Cllr E James, seconder Cllr P James. As there were no members of the press or public present, a resolution was not required to proceed with the remainder of the meeting.

47/22-23 ITEMS FROM COUNCILLORS TO BE ADDED TO THE NEXT AGENDA

- Wethersfield Playing Field Insurance contribution
- WASC
- Village gates
- Asset Register

Councillors are asked to inform the clerk of any items by 4 July 2022.

31/21-22 NEXT MEETING OF THE PARISH COUNCIL: The next meeting of Wethersfield Parish Council will take place at Wethersfield Village Hall on Wednesday, 13 July 2022 commencing at 7.30pm.

The Chairman thanked everybody for attending and declared the meeting closed at 8:47pm.

Signed:
Chairman

Date: